

**CITY OF CITRUS HEIGHTS
CITY COUNCIL
MINUTES
Regular Meeting of Thursday, October 24, 2019
City Hall Council Chambers
6360 Fountain Square Dr., Citrus Heights, CA**

CALL REGULAR MEETING TO ORDER

The regular meeting was called to order at 7:00 p.m. by Mayor Bruins.

1. The Flag Salute was led by Mayor Bruins.

Mayor Bruins announced that she will close the meeting in honor of El Dorado County Sheriff Brian Ishmael. She also took a moment to remember those who lost their lives at the Tree of Life synagogue in Pittsburgh.

2. Roll Call: Council Members present: Daniels, Middleton, Miller, Slowey, Bruins
Council Members absent: None
Staff present: Cotter, Jones, Rivera, Turcotte, Van, and department directors.

3. The video statement was read by City Clerk Van.

APPROVAL OF AGENDA

ACTION: On a motion by Council Member Miller, seconded by Vice Mayor Slowey, the City Council approved the agenda.

AYES: Daniels, Middleton, Miller, Slowey, Bruins
NOES: None
ABSENT: None

PRESENTATIONS

4. Proclamation of the City of Citrus Heights Recognizing Dominic Papa for Receiving the National Disability Employment Awareness Month Award

Mayor Bruins read and presented a proclamation recognizing Citrus Heights Police Department volunteer Dominic Papa for receiving the 2019 National Disability Employment Awareness Month Award. The award celebrates and recognizes the accomplishments in the workplace of men and women with disabilities and reaffirms the commitment to ensuring equal employment opportunities to all citizens.

5. Proclamation of the City of Citrus Heights Proclaiming October 20 – 26, 2019 as National Friends of the Library Week

Vice Mayor Slowey read and presented a proclamation to the friends of the Sylvan Oaks Library.

COMMENTS BY COUNCIL MEMBERS AND REGIONAL BOARD UPDATES

Council Member Middleton attended the Howl 'O' Ween Parade, the Sunrise MarketPlace Safety Fair and the League of California Cities Annual Conference & Expo.

Council Member Daniels attended the Sacramento Metropolitan Air Quality Management District Board meeting and provided an update from the League of California Cities Annual Conference & Expo.

Council Member Miller attended Spooktacular and the Pet Owners Organization of Citrus Heights fundraiser event.

Vice Mayor Slowey attended the Finance Committee meeting. He thanked the volunteers who participated in the Community Clean-Up Day at the Citrus Heights Police Department.

Mayor Bruins and City Council attended the city's Strategic Planning Retreat. She provided a summary of the city's three-year goals, which include; maintain fiscal stability, improve streets and infrastructure, diversify for a changing economy, enhance and expand public safety and improve community vibrancy and engagement. She also thanked the city's General Services Department for their efforts in helping set up the Community Clean-Up Day

PUBLIC COMMENT

David Warren announced the National Prescription Drug Take Back Day to be held on October 26 at the Citrus Heights Police Department.

CONSENT CALENDAR

6. **SUBJECT:** Approval of Minutes
RECOMMENDATION: Approve the Minutes of the Regular Meeting of Thursday, October 10, 2019
7. **SUBJECT:** Acceptance for Mariposa Creek Subdivision Public Improvements
STAFF REPORT: S. Hodgkins / A. Flores
RECOMMENDATION: Adopt Resolution No. 2019-088; A Resolution of the City Council of the City of Citrus Heights, California, Accepting the Public Improvements as Complete for the Mariposa Creek Subdivision
8. **SUBJECT:** Approval of Modifications to Statewide Community Infrastructure Program (SCIP) Acquisition Agreement
STAFF REPORT: C. McDuffee / S. Hodgkins
RECOMMENDATION: Adopt Resolution No. 2019- 089; A Resolution of the City Council of the City of Citrus Heights, California, Approving the Form of Acquisition for Use with the Mitchell Farms Subdivision when Applicable; and Authorizing Related Actions
9. **SUBJECT:** Mariposa Safe Routes to School, Phase 3 PN 20-14-003

Approval of Amendment No. 1 to Construction Management & Inspection Services Agreement

STAFF REPORT: S. Hodgkins

RECOMMENDATION: Adopt Resolution No. 2019-090; A Resolution of the City Council of the City of Citrus Heights, California, Authorizing the City Manager to Execute Amendment No. 1 to the Agreement for Professional Services with Ghirardelli Associates for the Mariposa Avenue Safe Routes to School, Phase 3 Project

10. **SUBJECT:** Authorization to Accept Grant Funds from the Office of Traffic Safety (OTS) for the Selective Traffic Enforcement Program (STEP) Grant

STAFF REPORT: R. Lawrence / A. Turcotte / C. Frey

RECOMMENDATION: Adopt Resolution No. 2019 -091; A Resolution of the City Council of the City of Citrus Heights, California, Approving an Agreement, and Accepting Project Funding for Grant PT20026 – with the California Office of Traffic Safety (OTS) and Authorizing the Chief of Police to Execute the Agreement

11. **SUBJECT:** On Call Tree Maintenance and Removal Services – Approval of Contract Extension

STAFF REPORT: R. Cave / A. Velasquez

RECOMMENDATION: Adopt Resolution No. 2019-092; A Resolution of the City Council of the City of Citrus Heights, California, Authorizing the City Manager or his Designee to Execute Contract Amendment No. 1 with West Coast Arborists, Inc. for On Call Tree Maintenance and Removal Services for July 1, 2019-June 30, 2020, and Further Authorizing the City Manager or his Designee to Execute a Subsequent Amendment Under this Contract to Extend Services for a Second Term for July 1, 2020-June 30, 2021

ACTION: On a motion by Vice Mayor Slowey, seconded by Council Member Miller, the City Council adopted Consent Calendar Items 6, 7, 8, 9, 10, and 11.

AYES: Daniels, Middleton, Miller, Slowey, Bruins

NOES: None

ABSENT: None

PUBLIC HEARING

12. **SUBJECT:** Allocation of Federal 2020 Community Development Block Grant (CDBG) Funds and Consideration of the Final 2020 – 2024 Consolidated Plan

STAFF REPORT: C. McDuffee / S. Cotter / N. Piva

RECOMMENDATION: Adopt Resolution No. 2019-093; A Resolution of the City Council of the City of Citrus Heights, California Adopting the 2020 Annual Action Plan and 2020-2024 Consolidated Plan for the Community Development Block Grant Program and Authorizing the City Manager or Designee to Execute Contracts, Correct Errors, and Make Minor Adjustments to Implement the Adopted 2020 Annual Action Plan

Housing and Human Services Program Coordinator Cotter stated that in 2020, the city anticipates receiving approximately \$600,000 in CDBG funds. Based on the estimated 2020 CDBG award, the city will distribute available funding as follows:

Estimated 2020 CDBG Entitlement Award	600,000
Available for public services (15%)	90,000
Available for administration (20%)	120,000
Available for capital/housing activities	390,000

The Quality of Life Committee recommended the following 2020 CDBG allocations for public service applicants:

Organization	Quality of Life Committee Recommended Amount
<i>Public Services</i>	
About Kidz	--
Campus Life Connection	14,430
Crossroads Diversified Services	--
Meals on Wheels	14,000
Sacramento Self-Help Housing Housing Counseling & Navigator	16,000
Sacramento Self-Help Housing Renter's Helpline	21,140
Sunrise Christian Food Ministry	14,430
W.E.A.V.E.	10,000
Total Public Services	\$90,000

The Quality of Life Committee recommended the distribution of the remaining 2020 CDBG funding between Planning/Administration and Capital/Housing activities as follows:

<i>Planning/Administration Activities</i>	
Program administration and planning activities	120,000
<i>Capital/Housing Activities</i>	
Park and Public Facility Improvements	200,000
Housing Preservation Program	190,000

Mayor Bruins opened the public hearing at 7:32 p.m., seeing no speakers, she closed the public hearing.

ACTION: On a motion by Vice Mayor Slowey, seconded by Council Member Daniels, the City Council adopted Resolution No. 2019-093; A Resolution of the City Council of the City of Citrus Heights, California Adopting the 2020 Annual Action Plan and 2020-2024 Consolidated Plan for the Community Development Block Grant Program and Authorizing the

City Manager or Designee to Execute Contracts, Correct Errors, and Make Minor Adjustments to Implement the Adopted 2020 Annual Action Plan.

AYES: Daniels, Middleton, Miller, Slowey, Bruins
NOES: None
ABSENT: None

REGULAR CALENDAR

None

DEPARTMENT REPORTS

13. **SUBJECT:** Holiday Referral Program Update
DEPARTMENT: Police Department

Commander Turcotte introduced the 11th Annual Holiday Referral Program. The program helps Citrus Heights families in need during the holidays. Families must be referred into the program by schools, friends, community organizations or neighbors. The Police Department and the Sunrise MarketPlace will be accepting donations for the families to include food, clothes, toys, gift cards, beds, bicycles and monetary donations.

CITY MANAGER ITEMS

None

ITEMS REQUESTED BY COUNCIL MEMBERS/ FUTURE AGENDA ITEMS

Council Member Daniels requested to add the following item to a future agenda for discussion:
1) Explore requirements and feasibility of participating in the kindergarten college program in Citrus Heights.

Council Members Middleton and Miller seconded the request.

Council Member Miller announced that between October 1, 2019 and September 20, 2019, Sacramento Regional Transit District (SacRT) is providing free rides for youth across its service area, which includes Sacramento, Folsom, Citrus Heights, Rancho Cordova, and other parts of Sacramento County. Any student between transitional kindergarten and 12th grade is eligible to participate in the program.

Mayor Bruins requested a moment of silence to honor El Dorado County Sheriff Deputy Brian Ishmael.

ADJOURNMENT

Mayor Bruins adjourned the regular meeting at 7:39 p.m.

Respectfully submitted,



Amy Van, City Clerk