



Holiday Program Referral Application

General Information

This application is for you to refer a family for the Citrus Heights Holiday Referral Program. In order to refer a family, you must have firsthand knowledge of their circumstances. Applicants will be screened based on the details describing a recent hardship or distressed situation that has occurred over the last year. Please make sure to complete this form as accurately as possible.

Eligibility Criteria

The family you are referring:

- Must be informed you are referring them
- Reside in the City of Citrus Heights
- Have an actual and specific need
- Have had a recent hardship or distressed event occurring over the last year (not just low income)

Application Deadline and Submission Information

- Applications must be received no later than **Friday, November 13 2020**
- Applications may be submitted by completing the application and:
 - Faxing : (916) 727-5968
 - Mailing or Dropping off at:
 Citrus Heights Police Department
 Attn: Holiday Referral Program Coordinator
 6315 Fountain Square Drive
 Citrus Heights, CA 95621
- Emailing: holidayreferral@citrusheights.net

Referring Party Information

First and Last Name	Work Phone
Mobile Phone	House Phone
Best Number to Reach You	Email Address
<input type="checkbox"/> Work <input type="checkbox"/> Mobile <input type="checkbox"/> House	
Occupation	Employer
Relationship to Family	How Long Have You Known the Family?

Have you referred this family for other resources this year?

No Yes
 If Yes, List Those Resources:

POLICE USE ONLY

Selection Date	Rating	Exec. Review	Status
	1 2 3 4 5		<input type="checkbox"/> Adopt <input type="checkbox"/> Shop <input type="checkbox"/> Deny
Adopter Number (if applicable)	Application Number	Pick-Up Time	Other
		9:00 AM 10:30 AM	<input type="checkbox"/> Delivery <input type="checkbox"/> Extra <input type="checkbox"/> Food Basket Only



Family Wish List

(Attach Additional Sheets if Necessary)

Adult Information:			Adult Information:		
Adult # 1 Name:			Adult # 2 Name:		
Gender:	Date of Birth:	Age:	Gender:	Date of Birth:	Age:
Other Information:			Other Information:		
Shirt Size:	Shoe Size:		Shirt Size:	Shoe Size:	
Jacket Size:	Pant Size:		Jacket Size:	Pant Size:	
Height:	Favorite Color:		Height:	Favorite Color:	
Other:			Other:		
Needs:			Needs:		
1.			1.		
2.			2.		
3.			3.		
4.			4.		
5.			5.		
Child Information:			Child Information:		
Child # 1 Name:			Child # 2 Name:		
Gender:	Date of Birth:	Age:	Gender:	Date of Birth:	Age:
Other Information:			Other Information:		
Shirt Size:	Shoe Size:		Shirt Size:	Shoe Size:	
Jacket Size:	Pant Size:		Jacket Size:	Pant Size:	
Height:	Weight:		Height:	Weight:	
Favorite Color:	Favorite Animal:		Favorite Color:	Favorite Animal:	
Favorite Character:			Favorite Character:		
Other Interests:			Other Interests:		
Needs:			Needs:		
1.			1.		
2.			2.		
3.			3.		
4.			4.		
5.			5.		



Family Wish List (Continued)

Child Information:			Child Information:		
Child # 3 Name:			Child # 4 Name:		
Gender:	Date of Birth:	Age:	Gender:	Date of Birth:	Age:
Other Information:			Other Information:		
Shirt Size:	Shoe Size:		Shirt Size:	Shoe Size:	
Jacket Size:	Pant Size:		Jacket Size:	Pant Size:	
Height:	Weight:		Height:	Weight:	
Favorite Color:	Favorite Animal:		Favorite Color:	Favorite Animal:	
Favorite Character:			Favorite Character:		
Other Interests:			Other Interests:		
Needs:			Needs:		
1.			1.		
2.			2.		
3.			3.		
4.			4.		
5.			5.		
Child Information:			Child Information:		
Child # 5 Name:			Child # 6 Name:		
Gender:	Date of Birth:	Age:	Gender:	Date of Birth:	Age:
Other Information:			Other Information:		
Shirt Size:	Shoe Size:		Shirt Size:	Shoe Size:	
Jacket Size:	Pant Size:		Jacket Size:	Pant Size:	
Height:	Weight:		Height:	Weight:	
Favorite Color:	Favorite Animal:		Favorite Color:	Favorite Animal:	
Favorite Character:			Favorite Character:		
Other Interests:			Other Interests:		
Needs:			Needs:		
1.			1.		
2.			2.		
3.			3.		
4.			4.		
5.			5.		